

Soli Deo Gloria Ballet

Booking and Performance Requirements and Contract

Soli Deo Gloria Ballet productions are simply designed and small-scale, allowing us to perform in many different venues. However, for the quality of the performance and the safety of our dancers, we do require the following for a full production of 45 minutes or longer. For smaller performances, please contact us. If you have any specific questions, just ask. We so appreciate all you do to host us. Thank you!

Stage

We require a level performance area of at least 20 ft x 20 ft. Our ideal space is 30 ft x 30 ft. We bring our own vinyl dance floors to lay over the performance area.

Performance areas must be level: irregular flooring can be hazardous to our dancers. Wooden floors are ideal. We ask that the performance area be completely cleared of any equipment, furniture, or decorations before we arrive.

Does your floor have any irregularities (incl. carpet, steps, stairwells, sound boxes, ridges in paneling, movable pieces, etc)? If so, please describe in the pages provided for description below.

Sound Equipment

We travel with our own sound system, which can handle most performance spaces. If you are a large church, or would prefer to use your own system, our requirements are below.

For most productions, we use both live and prerecorded music, plus narration. The following equipment is needed:

- 3 mics. (For vocals, guitar, and harp. The vocal mic can be a headset or clip-on.)
- 3 mic cables. (For the above 3 mics.)
- 2 mic stands. (For vocals and guitar. If vocal mic is a headset, only 1 mic stand is needed. We provide stands for the harp; no stand is necessary for violin.)
- We will bring our own wireless mic for the violin and need the following: a regular electrical outlet near the soundboard, and a regular 1/4 inch jack clear in your soundboard.
- 1/4 jack input so we can plug in our iPod (we have our own adapter cord for this) OR CD player that plays through your system.

If we are using your sound system, a sound person is needed to meet with us half an hour after our arrival in order to set up sound equipment and run sound checks for the CD, live music balance, and vocals. We look forward to working with you!

Lighting (If Available)

When possible, we use lighting to help with mood and dramatic effect. We realize that not all our venues are able to provide this, but if you can, please let us know!

Stage Exits

Please explain in detail the possible exits from the performance area. Ideally, we need exits on either side of the stage. If these are not available, please let us know.

Other Requirements

1. Change room.

We ask for a room in the church or venue where we can keep our things, change, and meet for prayer before the performance. The closer this room can be to the performance area, the more ideal it is for us.

2. Literature Table

After our performances, we typically use a table where we can meet and talk with the audience, as well as providing literature and business cards and selling books and CDs. (Eight feet long is perfect, though we can work with other sizes.) **Please have this table ready when we arrive so we can set up right away. Thank you!**

Additions to Your Worship Service

For church venues, we are available to participate in your worship time by adding dance to your congregational songs. If you wish us to do this, please send details of these songs ahead of time, including their placement in the service so we can plan appropriately. If you wish to make an extra donation towards the work that will go into preparing these pieces, that's always appreciated!

Accommodations, Food, and Travel Expenses

In the Niagara Region: Venues within a half hour's drive of our studio are considered home territory, and we do not ask for extra to help cover our expenses. In some instances, we may need a meal provided if we are in the middle of an intense touring season and heading directly to another venue.

Outside of the Niagara Region: We are committed to keeping costs down, not only for us, but for our hosts. We do ask churches and other venues to cover gas. We calculate this cost ahead of time and will communicate it to the individual churches. In areas outside of our home territory, accommodations and food are sometimes needed. Please contact us to discuss how best to handle this.

If you are supplying a meal for our company, here are a few guidelines that might help.

- None of us are picky eaters, so don't worry! We do not currently have food allergies in the group.
- We do like to eat reasonably healthy, so avoiding things such as deep fried food is appreciated—and protein is always good! We're on the road a lot, so we want to maintain a diet that will have positive effects on future performances!
- Generally, we prefer to eat a meal after a performance. Light snacks provided prior to the performance are appreciated. Some ideas for this may be fruit, crackers, cheese, veggie platters, etc.

Cancellation Policy

We reserve the right to cancel a performance up to and including the day of the event due to illness or unsafe driving conditions, or if we determine that the performance area is hazardous for our dancers. We also reserve the right to cancel due to breach of technical requirements—e.g., if we discover upon arrival that the performance area is unusable because we have been misled regarding space, safety, equipment, or readiness.

Once you have filled out, signed, and submitted this contract, your booking will be officially confirmed. You may cancel a performance at any time; however, in these cases we may charge a \$50 cancellation fee.

Venue Description

Please fill in the following page with a full description of your venue. Use the prior two pages of requirements to provide us with the information we need.

Stage:

Please describe size, surface, and irregularities as requested on page 1.

Sound Equipment:

If we are using your sound system, please describe what your sound system can accommodate. Refer to our requirements on page 1 and 2.

Lighting

If you have lighting available, please give us as much description as possible.

Stage Exits

Please describe the stage exits. If your set up is designed to allow someone to exit on one side of the stage and re-enter on the other side by means of a back stage “run-around,” please state this as well.

Other Performance Requirements

Please let us know if you can provide a change room and a table.

Food and Travel Expenses

Please let us know if you can fill our requirements for your particular venue. If you're not sure if this section applies to you, please contact us!

Accommodations

If you are hosting the company overnight, please review the following possibilities and requirements.

1. If you book a hotel, we will need two rooms as we usually have eight people in the group.
2. You can arrange for host homes to take in different members of the company. We will need to be housed in groups of two at least. Please provide a list of host names with their addresses and phone numbers.
3. If you have a church lounge or similar room, we can also make that work! If you can provide enough sofas/air mattresses/portable beds, etc, we can be creative.

When arranging for accommodation, please note that there are three people in our group who are violently allergic to cats. It's important that they not be housed in a building where cats have been allowed as this could result in a medical emergency.

Please provide information below on how you will be hosting the company, including addresses. If you are dividing the company between host homes, please let us know how many people each home can host. The company usually includes seven females and one male. When planning host homes, please let us know which home would best accommodate Andrew.

If hosting the company in a hotel, please provide the information below:

Name of hotel:

Address of hotel:

Any extra information:

If billeting the company in host homes, please provide the information below:

Address #1:

Host names:

Phone number:

Address #2:

Host names:

Phone number:

Address #3:

Host names:

Phone number:

If using an alternate method of hosting, please contact us.

Soli Deo Gloria Ballet

Performance Contract

Sponsoring organization or church:

Address:

Phone number:

Email address:

Date of program:

Time of program:

Stage dimensions:

We commit to:

1. Make every effort to meet or exceed Soli Deo Gloria Ballet's financial need of \$350 - \$500.
2. Cover the necessary travel expenses, including billeting, if necessary.
3. Meet all technical requirements or clearly communicate with Soli Deo Gloria Ballet in the event that some cannot be met.

Signature of pastor/principal/president: _____

Signature of primary coordinator: _____

Please sign and return contract to Soli Deo Gloria Ballet:
3807 Bertie St., Stevensville, ON, L0S 1S0

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